

2021 TEAM Arts Fests / BUSINESS VENDOR

“X” All Dates Below You Want To Apply For

May 22 ___ June 19 ___ July 17 ___ Aug 21 ___ Sept 18 ___

Saturdays, 11am – 6pm, RAIN or SHINE
Swasey Parkway, Exeter, NH
Presented by TEAM and Arts Industry Alliance

TEAM & AIA are non-profit organizations committed to the promotion and cultivation of original works by local and regional artists, musicians and performers.

Fees:

For Profit - \$100 if 30+ Days Prior to Event **** \$125 After ****

Non Profit - \$75 if 30+ Days Prior to Event **** \$100 After ****

Payable by check or through Paypal.

Supplies: Vendors must supply their own tents and tables.

Deadlines: *Applications MUST be received 21 days prior to event date. Applications are juried in the order received and spaces are limited.* Notification of acceptance or non-acceptance will be emailed within 2 weeks.

Unloading, set-up, parking, and break-down

~ Set-up time is 8:30am to 10:00am. No vehicles AFTER 10am.

~ Site ready by 10:30am.

~ Festival starts at 11:00 am / Break down at 6:00pm

~ Each space is a pre-assigned 10x10 space (food trucks are exceptions)

Vendors can unload from the paved parkway (do not drive on the grass). Absolutely no set-up before 8:30 am. Once unloaded, vehicles MUST be moved before setting up tents or display. Hand-carrying distances may be up to 50 ft. NO vehicles can be in unload/drop-off area past 10:00 am. Plan to enter the park for unloading by way of Water Street. Vendors must be set up by 10:30 am. Vendors agree to remain set up until 6:00 pm; early breakdown is NOT permitted as the public perceives the show is closing, decreasing foot traffic. No vehicles allowed for break-down before 6:00 p.m.

Storm Policy: This is a rain or shine event. Thank you for understanding and supporting the promotion of local arts and music.

Display guidelines and site safety

- Tents weights **MUST** be 25lbs minimum on each leg. No stakes or ropes to ground.
- All tall display shelves or racks must be weighted to keep from tipping.
- Boxes, materials, wrap, trash must be stored out of sight.
- During and after event, the artist must maintain a clean and undamaged site.

Promotion and Marketing: If you are accepted, by submitting your entry, you give TEAM/AIA the right to publish your images as part of our marketing efforts.

TEAM Contact Information

TEAM website / www.TeamExeter.com

TEAM email / TownExeterArtsMusic@gmail.com

TEAM address / **109R Water Street, Exeter, NH 03833**

TEAM phone / **603-512-8396**

NOTE: Please keep the above information and make a copy of the APPLICATION FORM for your own records. Mail or email the original signed application to TEAM.

Special Event COVID - 19 Addendum

Applicants are required to meet all current State of NH and Town of Exeter Covid-19 requirements as of the date of the event. Guidelines are constantly changing due to the nature of Covid -19 and any applicant must be willing to adjust as guidelines change. By signing this application you agree to have reviewed the following guidelines and agree to regulations the day of the event.

- CDC Guidance for businesses and employers
- CDC Guidance for cleaning and disinfection
- Universal Guidelines for All New Hampshire Employers and Employees
- CDC Use of Cloth Face Coverings
- When feasible vendors should consider plexiglas/display changes/protective measures for displaying product.
- Only the vendor can handle products and should place customer purchases away from other products.
- Only one shopper under the tent at a time to prevent overcrowding and adhering to 6' social distancing
- Provide foot traffic flow patterns to meet social distancing requirements. This includes marking 6 ft social distancing spaces any place participants may be waiting in a line.
- All food vendors will complete the “ServSafe COVID-19 Precautions Training Video” and will provide a copy of the certificate to the Town and the sponsoring organization. (Health Officer can provide link)
- There may be times when singers, musicians, emcees, auctioneers, etc. cannot wear masks given the nature of their roles. They should follow the “Additional Process Guidance for Presenting Venues and Performers” in the Performing Arts Venue guidance.
- Commonly touched surfaces, work areas, and public areas should be frequently cleaned and disinfected according to CDC guidance at a minimum every 2 hours and at the end of each shift.

- Require all volunteers, performers, staff, and vendors to report any symptoms of COVID-19 or close contact to a person with COVID-19 to the lead contact person. Vendors and Volunteers should not attend events if they feel sick.
- Vendors, performers, staff, and volunteers should be screened on arrival of each event by asking if the individual has any of the following symptoms of COVID-19:
 1. Fever (a documented temperature of 100.4 degrees Fahrenheit or higher) or are feeling feverish
 2. Respiratory symptoms such as a runny nose, nasal congestion, sore throat, cough, or shortness of breath;
 3. General body symptoms such as muscle aches, chills, and severe fatigue;
 4. Gastrointestinal symptoms such as nausea, vomiting, or diarrhea; or
 5. Changes in your sense of taste or smell?
 6. Have you been in close contact with someone who is suspected or confirmed to have had COVID-19 in the past 10 days? (Note: healthcare workers caring for COVID-19 patients while wearing appropriate personal protective equipment are not considered to have a close contact exposure and should answer “No” to this question).
 7. Have you traveled on non-essential travel in the past 10 days outside of New Hampshire, Vermont, Maine, Massachusetts, Connecticut, or Rhode Island (this includes any international travel or travel by cruise ship and any domestic travel, within the US, outside of NH, VT, RI, CT, MA or ME, regardless of the mode of transportation)?
- Vendors and volunteers must wear masks at all times and vendors must wear gloves when serving customers.
- Vendors, organizers and volunteers are required to have way to sanitize/wash their hands
- Attendees should be limited to no less than six feet distancing from the edge of a performance area. Singing or wind instrument performances should follow audience spacing detailed in performing arts venue guidance. Attendees should remain in their seats and performers should not physically interact with audience. More space should be considered when larger performance groups are present.



2021 TEAM Arts Fests / Saturdays, 11-6pm / **Business Vendor Application**

1. Fill out application completely and submit 21 days prior to event date
2. \$75/\$100/\$125 check made out to TEAM or Paypal
3. Sign form and enclose 2 images of your vendor set up if you have not joined us before.
4. Mail to : TEAM, 109R Water Street, Exeter, NH 03833
5. OR scan and email to : TownExeterArtsMusic@gmail.com

Name _____

Business Name _____

Address _____

Email _____ Phone # _____

Website _____

Items/Services to be sold/promoted _____

“I have read this application in its entirety. I understand that TEAM/AIA shall not be liable for any claim, illness, loss or damage of any kind to my business or myself and I agree to release and hold them harmless for such liability. I understand that failure to follow any of the listed conditions and requirements (including safety for tent set-up) for participation in the Festival per the Application Form will be grounds for dismissal (without refund) from the Festival.”

Signature _____ Date _____